


# Membership / Registration Policy: Eganville Skating Club

**November 5th 2026**

**Policy Statement**
The purpose of this policy is to outline membership and registration related policies for the Eganville Skating Club.

Eganville Skating Club is located within the Province of Ontario and is a member of Skate Ontario as defined by Skate Ontario By-laws and as registered with Skate Canada.

The Eganville Skating Club is a non- profit organization. The Eganville Skating Club is governed by a Board of Directors. The Board of Directors set policy, procedure and rules that can be found here: www.eganvilleskatingclub.com These may be updated from time to time.

**Membership Fee**
An annual Skate Canada registrant fee is included when you register for a program. It is valid from September 1 to August 31 and includes insurance coverage, along with access to all Skate Canada programs. Please note that your skater information will be shared with Skate Canada through the registration process. The Skate Canada registrant fee is non-refundable.
For more information about Skate Canada, visit www.skatecanada.ca.

**Registration**
Registration opens in Jul/August or September and remains open until programs are full. A waitlist may be established.

Information and how to register can be found on our website
www.eganvilleskatingclub.com/register

**Refunds**
Refunds may be provided under specific conditions as outlined in this policy. Refunds will be processed in a fair and timely manner, ensuring that both the club and its members are treated equitably. The Eganville Skating Club reserves the right to deny any refunds, credits or exchanges at sole discretion.

Refund requests must be made in writing with a reason clearly stated to the club email: eganvilleskatingclub@gmail.com. A medical note may be required to accompany medical related requests.
The request should include:

- Member's name and contact information, email address
- Reason for the refund request
- Supporting documentation (if applicable)
- Date of withdrawal or cancellation

Membership fees are non-refundable such as Skate Canada fee.

If a participant is unable to attend one or more scheduled sessions there will be no opportunity for make-up sessions, and credit card refunds or credits to the member's account will not be provided.

**Safety & Policies**
By registering for a program you accept the terms as described in this policy as well as any rules, policy and procedure as established by the Eganville Skating Club

By registering all skaters agree to adhere to the rules and policies of both Skate Ontario and Skate Canada. More information on Skate Canada can be found at the following sites:
Skate Canada - www.skatecanada.ca
Skate Ontario - www.skateontario.org

**Equipment**
CSA approved hockey helmets are required until the completion of CanSkate Stage 5, face masks (helmet cage) are not mandatory; however young skaters may benefit from the added protection
Skaters must wear proper skates and gloves in good working condition. Participants without appropriate equipment will not be permitted on the ice.

- Skaters working on STAGE 6 or higher may choose to continue to wear a helmet at their discretion. The skater, parent/guardian have the final say as to whether or not the skater will or will not wear a helmet.
- Coaches are in charge of ensuring what a skater wears on the ice is safe. This applies to clothing, hair, skates etc.

**Payment Responsibility**
When registering a skater for any Eganville Skating Club program, the individual who completes the registration form and signs the agreement is considered the **account holder.** The account holder is **responsible for ensuring that all program fees are paid in full and on time,**

**including any monthly installments**. If payment is not received by indicated due dates, the skater's participation in the program may be suspended until the account is up to date.

1. **Any registration or Eganville Skating Invoices paid after the due date will be subject to a $25 late fee.**

**Program Change Policy**

All programs:

1. All requests to change the day, time, or type of program a skater is registered in must be made by email to eganvilleskatingclub@gmail.com and may require coach approval or coach led recommendation for program change.